

Northwest Louisiana Technical Community College
Purchasing Office
Bossier City, LA 71111
Phone: 318-678-6298
Fax: 318-678-6402
Addendum #2
August 9, 2021

BID NUMBER: 40020-50079 – FURNISH JANITORIAL SERVICES – SHREVEPORT & MINDEN
CAMPUSES

DUE DATE: August 16, 2021 @ 2:00 p.m. CST

The following shall become a part of the Invitation to Bid, Information for Bidders and General Conditions
& Specifications, as if originally included.

**The purpose of this addendum is to answer inquiries, clarify the porter service, add back the
cleaning of the offices at the Shreveport campus, and to extend the bid opening date.**

The bid opening date has been extended to Monday, August 23, 2021 @ 2:00 PM, CST

Question #1: Is the porter service in addition to the regular night cleaning?

Answer Question #1: No, the porter is the person(s) responsible for cleaning the campuses.

**The Scope of Work at the Shreveport campus will now include the offices. The SOW of work was
attached to Addendum #1.**

The hours specified for cleaning at each campus are as follows:

Shreveport Campus – Monday – Friday – 5pm – 8pm

Minden Campus – Monday – Friday – 12:00 pm – 1:00 pm - clean restrooms

Monday – Friday – 5:00 pm – 7:00 pm – general cleaning as per the SOW

**We will not specify the number of porter(s) to be on site at each campus location. We require that
the contractor place the number of porter(s) at each location to accomplish the tasks listed in the
SOW.**

**Building E at the Shreveport campus will be cleaned as required as per the hourly rate specified on
the Proposal Form**

THANK YOU FOR YOUR INTEREST.

Gayle Doucet, Director

Firm

Signature

Title

Date

Please acknowledge receipt of this addendum by signature